Call to order
The meeting was called to order at 10:21 am by Debbie Johnson-Houston.

Roll Call
Present: Debbie Johnson-Houston, Tim Stamm, Sarah Dauterive, Eric Johnson, Megan Lowe, Teri Gallaway, Darcy Waguespack, Katherine Rolfes

Absent: Uma Subramanian

Guests: Brian Sherman, J. Dale Prince, Mary Frances Sherwood

Public Comments
Introduction of new LOUIS employees, Victor Sanchez and Mighan Johnson.

Approval of Minutes from January 31, 2019
Motion to accept with no changes: Tim Stamm
Second: Eric Johnson

Unanimous approval

End of Year Funds
Darcy Waguespack and Teri Gallaway give an update on the LOUIS Budget. While some line items are over budget and others are under budget, the entire budget as a whole is under budget. Licensing was expensive this year and costs were underestimated, but it is expected that next year that expense will be significantly less. It is asked why Uma Subramanian cannot review the licenses and it is explained that she is not an expert in that area of law and the number of licenses exceeds what she could handle anyway. It is asked why we need to work with outside lawyers and Teri explains that the lawyers are able to put the language in the licenses correctly. Money is available to carry forward to the next year, but Teri recommends spending it.

Motion to renew JSTOR and Project Muse EBAs using the additional money from this year and a small amount from the reserves funds: Eric Johnson
Second: Megan Lowe

Unanimous approval

Teri goes on to explain that any end of year funds that may be granted to LOUIS would not be able to cover JSTOR and Project Muse because those funds must be spent before June 30. Project Muse and JSTOR fall into the new fiscal year. Additionally, Higher Education Innovation Funds are remaining and are earmarked for ebooks. Teri presents proposals from various vendors in a range of prices. Discussion is had on whether the Higher Education Innovation Funds should
be spent now or whether the Board should wait to see if additional funding is given that could be combined with the Higher Education Innovation Funds. The decision is made to spend the Higher Education Innovation Funds now and rank the preferred remaining proposals in order should additional funding be given.

Motion to purchase the NOW Collection from IEEE: Tim Stamm
Second: Eric

Unanimous approval

Motion to purchase the Duke, Wiley, and EBSCO collections in that order if additional funds are given: Eric Johnson
Second: Katherine Rolfes

Unanimous approval

Motion to allow LOUIS to spend from reserves to purchase the Duke, Wiley, and EBSCO collection if the additional funding does not cover the entire cost of the three collections as long as reserve funds remain at or above $750,000: Tim Stamm
Second: Katherine Rolfes

Unanimous approval

**Working Group Reports**
Debbie Johnson-Houston asks that members of the working groups be acknowledged for their efforts.
Motion to acknowledge group members with a letter from LOUIS that are signed by the Executive Board Chair: Megan Lowe
Second: Eric Johnson

Unanimous approval

**Mutual Aid Principles**
Motion to accept the report after removing the last bullet point and everything after except the appendix, changing language to reflect that LOUIS is mandated to do things rather than asking them to, changing all references from LALINC to LOUIS, and adding a LOUIS cover sheet with author names: Megan Lowe
Second: Eric Johnson

Unanimous approval

**Remote Authentication**
Motion to accept the 5 recommendations with an amendment to collect and distribute best practices for working with IT and adding a LOUIS cover sheet with author names: Megan Lowe
Second: Katherine Rolfes
Unanimous approval

Core Collection
Motion to accept report after changing the committee to a standing working group, requiring a minimum of 7 group members, changing the terms to 2 staggered years, and adding a LOUIS cover sheet with author names: Tim Stamm
Second: Katherine Rolfes

Unanimous approval

LOUIS Membership Fees and Public Systems
Debbie Johnson-Houston asks what is the responsibility of the Executive Board to consider when thinking about LOUIS fees annually increasing despite budgets not increasing. Discussion is had about the possibility of the working group established by the Core Collection Working Group Report in identifying areas where money can be saved. Also identified is a need for institutions to express interest in opt-ins that they cannot currently afford as a way to find resources that may be a better fit for the Core Collection than some things currently in the Core Collection.

Discussion is also had about the possibility of admitting public library systems as affiliate members. Two or three systems are currently interested in doing this because of their SirsysDynix ILS. The decision is made to continue this conversation at future executive board meetings.

Board of Regents Letter to Institutional Administrations
Teri Gallaway asks for the highlights that should be included in this letter. This should include information on how much money is saved by the institution in not just collection development but also staffing needs.

LOUIS Membership Meeting Attendance
LOUIS will review the list of those missing from the Spring Meeting and alert them to the possibility of violating the bylaws if they do not RSVP for the Fall Meeting.

Other Business
Tim Stamm proposes doing the Fall Meeting in conjunction with LUC. LUC this year is a Monday, Tuesday, and Wednesday, so the Fall Meeting will be held on Thursday, October 17.

Adjournment
The meeting is adjourned by Debbie Johnson-Houston at 1:20 pm. Several of the meeting attendees and the LOUIS staff go to the Capitol to attend the signing of SB 117.