Book Lists in Every Flavor: Take your pick - Vanilla or Tuti Frutti!

Michael DiCarlo – Louisiana Tech
Denise Repman - Delgado
Book Lists in Every Flavor: Take your pick - Vanilla or Tuti Frutti!

- New Book List
  1. WorkFlows Set Up
  2. Access via ILink
  3. Access via other links
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<table>
<thead>
<tr>
<th>Report Name</th>
<th>Status Code</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tech Expire Hold-2</td>
<td>info</td>
<td>7/22/2006</td>
<td>4:59</td>
</tr>
<tr>
<td>Tech Expire Hold</td>
<td>info</td>
<td>7/22/2006</td>
<td>4:57</td>
</tr>
<tr>
<td>Tech Long Overdue Items 2</td>
<td>info</td>
<td>7/22/2006</td>
<td>4:30</td>
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<td>Tech Long Overdue Items 10</td>
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<td>7/22/2006</td>
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<td>Tech General Hold Notice</td>
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<td>Tech New Overdue Notice</td>
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<td>7/22/2006</td>
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<td>Tech Hold Pickup Notice</td>
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<td>Tech Recall Not. Char. Items</td>
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<td>7/22/2006</td>
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<td>Tech Expire Hold Cleanup</td>
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<td>7/22/2006</td>
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<td>Tech List Items LOST 180 Day</td>
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<td>7/22/2006</td>
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<td>Tech Clean Hold Shelf</td>
<td>info</td>
<td>7/22/2006</td>
<td>5:15</td>
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<td>Tech List Items</td>
<td>info</td>
<td>7/22/2006</td>
<td>5:50</td>
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<tr>
<td>ECAT Bldg. ALT</td>
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<td>1:57</td>
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<tr>
<td>ECAT Remote ALT</td>
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<td>Tech Loan List</td>
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<tr>
<td>Tech Remove Users</td>
<td>info</td>
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<td>4:15</td>
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<tr>
<td>Tech Add Items to Item List</td>
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<td>3:16</td>
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<td>Tech Remove Paid Bills</td>
<td>info</td>
<td>8/1/2006</td>
<td>6:49</td>
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<td>Monthly Circ &amp; Res Use</td>
<td>info</td>
<td>8/1/2006</td>
<td>7:19</td>
</tr>
<tr>
<td>Daily Circ &amp; Reserv Discharge</td>
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<tr>
<td>Daily Circ &amp; Reserv Charges</td>
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<td>LALT-P ADU User</td>
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<td>Tech Item Used Statistics GM</td>
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<tr>
<td>Tech Item Used Statistics GD</td>
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</tbody>
</table>
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Add Items to Item List Report (Additemlist)

The Add Items to Item List report consists of the following components.

**Basic Information**

**Selection Criteria**

- Information Desk Selection
- Order Line Selection
- Copy Selection
- Copy Accountability Selection
- Title Selection
- Title Accountability Selection

The Add Item to Item List report helps manage the title lists that are accessed from the Information Desk gateway element. This report can be used with catalog, item, and order records, though it is always used to produce lists of bibliographic records. The Add Items to Item List report links several catalog records with an Information Desk policy. It first removes all Bulletin Headings on records that currently have the selected Item List, then adds an Information Desk policy name to titles in the catalog that meet the selection criteria in this report. Items are selected based on common characteristics such as item type, title format, and/or search terms, and the entry used for Bulletin Headings is added to the catalog record, containing the specified Information Desk policy name.

This report is in the [Info Desk Group](#) of reports.

**Example** Log and Results for an Add Items to Item List Report
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Creating a Monthly Book List – Tutti-Fruiti Style

Denise Repman
Run Bibliography Report

- Each month we run the List Bibliography Report for Materials in four categories: Stacks and Reference, LA books, and Audio-Visual materials.
- We run the report for each library: City Park, West Bank, and Slidell.
I created a Template with the categories necessary to identify each campus and each collection.

Under the ‘Selection’ Tab:
1. Date Cataloged
2. Library
3. Collection Location
Run Bibliography Report – cont.

Under the ‘Sorting Criteria’ Tab
I chose
Call Number
Run Bibliography Report – cont.

Under ‘Output Options’ Tab I chose For the Author, Title, and Call number to print.
I scheduled the report to run each month and have the results emailed to one of the Cataloging Staff.

The report is then saved as an Excel file.
Move result to Excel

- The file is opened in Excel

- Some slight editing is undertaken. The Dewey Decimal Nos. is added between the titles, the Report Title and the Total are also added.
Excel – cont.

The file is then saved as a web page.
Excel – Saved as a Web Page

- Click on Selection
- Click on Save
- The copy catalogers email the html file
Post to New Books on Library Web site

- The page is added to the Book List page on the Library Web Site
Archived Book Lists

- Previous Monthly Book Lists are moved to a separate web page on the Library Web Site.
New Material Lists

CITY PARK
NEWLY CATALOGED AUDIO-VISUAL MATERIAL
June 2005

CD 700s

CD 786 Pl.1 2004
The complete cartoons of the New Yorker computer file.

CD 788 1999
Boylestad, Robert L.
Electronics workbench to accompany electronic devices and circuit theory
computer file / Robert Boylestad, Louis Nashelsky.

CD 789 Pl.1 2003
Vining, William J.
General chemistry computer file / William J. Vining, John C. Kotz, and
Patrick Harman.

CD 791 2003
Crawford, Tad, 1946-
CD-ROM to accompany Business and legal forms for graphic designers
computer file / Tad Crawford and Eva Doman Bruck.

CD 792 1999
ChemCDX computer file.

CD 793 2001
Conwin, Charles H.
Media Companion for CW introductory chemistry concepts and connections
computer file / Charles H. Conwin.

City Park Book List
Newly Cataloged Louisiana Print Material
January 2005

200s

299.675092 L39w
Ward, Martha Coonfield.
Voodoo queen: the spirited lives of Marie Laveau / by Martha Ward.

300s

320.09763 P72f
Fireside, Harvey.
Separate and unequal: Homer Plessy and the Supreme Court decision that
legalized racism / Harvey Fireside ; introduction by Marc H. Morial.

362.196998 G26c
Gaudet, Marcia G.
Carville: remembering leprosy in America / Marcia Gaudet.

TOTAL: 3 TITLES
Questions?

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