“Checking Out” Study Rooms, Laptops and Lab Computers

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Why check out Study Rooms & Lab PCs

• To Track Current Usage
• To Increase Efficiency
• To Gather Workflows generated Statistics
The Process

• Created bib records
• Shadowed bib records
• Created item types for study room & Lab PC
• Created locations
• Created cards that represent the study rooms and PCs with barcodes
Sample Card

Computer
#20
Outcomes

• Sign in and sign out of Lab computers is much faster.
• Gathering statistics is done by Workflows reports.
• Can Use Check Item Status wizard.
Points to consider

• Gathering current day’s stats can be problematic.

• Cards go missing even with security strips.
Laptop Circulation - How BPCC does it

- Uses the circ module
- Verify student status as current
- Students sign laptop loan policy, which states responsibility for damage or loss
Laptop Circulation-Discussion

- Which module do you use?
  - Circ, Reserve, Booking
- How do you handle off-campus usage?
- What is percentage of loss?