LALINC Executive Board meeting minutes
Thursday, June 20, 2013, 9:30 a.m. – noon
LSU System Office, Baton Rouge, LA

Present: Cathy Sicard, Debbie Johnson-Houston, Denise Repman, Don Smith, Elaine Smyth, Gerald Patout, James Duggan, Mike DiCarlo, Sara Zimmerman, Suzanne Martin, Bonnie Hines

Absent: Wendy Johnson

Approval of Minutes:
Wendy will provide minutes from previous meeting for approval at the next meeting.

Items of Discussion/Action:

1. LALINC/LOUIS Strategic Plan 2013-2016
2. Usage Consolidation Task Force report
3. EBSCO Discovery Service “enhanced”
4. Loss of Web2
5. New sites
6. LOUIS Users Conference
7. Louisiana Digital Library
8. Brochure
9. Membership Fee Task Force report
10. Next LALINC meeting
11. Next LAEXEC meeting
12. Information Literacy Committee
13. Retirees and “replacements”

1. **Strategic Plan 2013-2016.** James moved to accept the SP; Don Smith seconded. James will present the SP to Library Directors at their next meeting and indicated that the Task Force will monitor/modify activities related to the SP. In discussion, Debbie amended page 6 under heading THREATS to change “some of members” to “some members”. Discussion ensued about accessibility of media/marketing tools on LOUIS website. The vote to accept the SP as amended was unanimous. Mike and Sara expressed appreciation to persons who helped draft the SP.

2. **Usage Consolidation Task Force.** Don reported that EBSCO held a UC webinar on June 12, 2013; the webinar is available on EBSCO website. LOUIS is providing this service for 7 LOUIS platforms to a small group of libraries and will add Delgado to the group. The cost is $2000 annually per site; $80 per platform. Data will be gathered through June 2014. UCTF members will present at LUC. UC has 2 pieces: (1) usage consolidation that enables users to extract usage data, and (2) Usage Consolidation Service that extracts usage data in a standard format twice a year for the user. Library contacts provide user IDs and passwords to EBSCO liaison.
3. **EBSCO Discovery Service** “enhanced.” “Enhanced” is a Louisiana term. This service will be a LOUIS service, but EBSCO is handling the details with each library. Billing will be September 1, 2013.

4. **Loss of Web2.** Mike devised a work-around using EDS, and EBSCO has a webinar that explains how to create a widget as a substitute for Web2.

5. **New sites.** Centenary went “live” recently and Northshore Technical Community College is projected to go “live” by July 29, 2013.

6. **LOUIS Users Conference.** LUC is scheduled for October 2-13, 2013, at the West Baton Rouge Conference Center in Port Allen, Louisiana. Registration is $40 and will open in July 2013. Jim Purcell will speak at the opening session. Other “no conflict” sessions are scheduled for the Strategic Plan, a Lyrasis presentation on the digital landscape, and EBSCO Discovery Service. Approximately 40-50 presentations are planned.

7. **Louisiana Digital Library.** LDL is not under LALINC Executive Board authority and essentially has no governance. Sara emphasized the need for LDL to self-govern with a committee of seasoned leaders.

8. **Brochure.** The group examined a brochure for the Virginia library consortia (VIVA). A similar brochure for LOUIS could target legislators, lobbyists, administrators, Regents, and other persons in rarified atmospheres. A Brochure Task Force was formed, chaired by Debbie Johnson-Houston and with members Sigrid Kelsey and Andrew Lopez. September 1, 2013 is the BFT report deadline. Sara will draft a charge for the BTF and will contact EBSCO about paying for the brochure. The current LOUIS brochure will be retained to inform campus library users about the merits of LOUIS.

9. **Membership Fee Task Force.** Sara distributed spreadsheets detailing a new membership fee structure, and James gave an overview of the fee structure. The group voted unanimously to accept the Membership Fee Task Force proposed new LOUIS fee structure based on equitable distribution of cost to all consortia members and to accept the recommendation of the MFTF to implement the new fee structure over a three-year period.

10. **Next LALINC meeting** will be held at BRCC in October.

11. **Next LAEXEC meeting** will be held at the LSU system office in July or August (per Mike citing Wendy).

12. **Information Literacy Committee.** Debbie reported that Jessica has submitted an article for publication.

13. **Retirees,** Mike DiCarlo and Denise Repman, will be sorely missed professionally as well as personally. Tim Stamm will be interim dean at Delgado; Rita Franks will be interim dean at Tech.

*Minutes submitted by Bonnie Hines (substituting for Wendy Johnson)*