LALINC Executive Board Meeting, LSUA Library, November 22, 2013, 10:00 a.m.

Present: James Duggan, Bonnie Hines, Wendy Johnson, Debbie Johnson-Houston, Abbie Landry, Gerald Patout, Cathy Sicard, Don Smith, Elaine Smyth, Sara Zimmerman

Call to Order: by Wendy Johnson

Approval of October 14, 2013 Minutes: moved by James; seconded by Elaine; passed unanimously.

Adoption of Agenda: Approved by consensus

LOUIS Update – attached
Membership fee spreadsheet tweaking:
Sara will call a meeting of the Spring 2014 Membership Fees Task Force related to NTCC, CLTCC, Xavier, Our Lady of Holy Cross, and Centenary and make a recommendation to the LALINC Executive Board.

Central Louisiana Technical Community College:
Sherri Voebel, Chief Librarian
Application for LALINC membership has been received (attached).
The Board approved the application contingent upon continued application for SACS accreditation. (moved by Elaine; seconded by Abbie)

Brochures: 3,000 copies
Symphony: costs are forthcoming for Xavier and Our Lady of Holy Cross.
“New Libraries” - no charge to add; 29 is limit per institution
A 5-year SirsiDynix contract was approved at the Spring 2013 Executive Board meeting.

EDS: Cathy Sicard talked with Eric at EBSCO who said that API plugin (LTI tool) should “roll out” in Spring 2014. EBSCO will charge a small hosting fee. The Community College system has RFI for course management system; Moodle may “go away.”

ILLiad: ILLiad has the functionality to accomplish a request from Michael Mathews for direct consortia borrowing (DCB). Mike will bring DCB to an interest group. If there’s enough interest, the Task Force will bring the matter to the Board.

Louisiana Digital Library: no news. Elaine reports that a subgroup of stakeholders will meet soon. Wendy received an email from Kate Nevins about LDL and referred her to LDL stakeholders.

LOUIS Budget: The issue with reducing membership fees is that the consortium needs a cushion
Wendy indicated that priority use of extra money is to set the due date for membership fees for October 1 instead of September 1.

Old Business
LALINC standing committees and Task Forces – structure:
Wendy presented 4 Interest Groups/Listservs: (1) Information Literacy, (2) Interlibrary Loan, (3) Technology, and (4) Resources.

Nunez:
Abbie moved and Elaine seconded to table the letter from the Board to Nunez administration until more information is available.
LALINC Affiliate Membership application:
make this uniform with regular application process

Bethany College Update:
Wendy sent information to Bethany College and received no response.

Louisiana Digital Library:
We covered this in LOUIS Update (see above).

New Business
Update membership application:
Bylaws need to be changed to add text about membership application process and who approves applications. A Bylaws Task Force (BTF) was formed to (1) define the membership approval process, (2) address the issue of academic degrees of library deans/directors, and (3) recommend annual reviews of bylaws. BTF members are James Duggan (chair), Abbie Landry, and Debbie Johnson-Houston. Sara will initiate a meeting of the BTF.

Future ILS and SirsiDynix contract:
We covered this in LOUIS Update (see above).

E-book models:
EBSCO e-books download to Adobe Digital Edition but won’t download to Kindle or other common devices. Cathy will troubleshoot this issue.

Community College centric collections:
No discussion?

SLIS Director:
The current director, Beth Paskoff, is retiring. A profile/job description for a new director is being developed. Sara is on search committee and will poll library deans/directors for input.

Travel reimbursement for Board members:
Travel reimbursement is the same for Board members as for System Administrators. The guidelines of State Regs are followed. LOUIS will reimburse if you are 2 hours away. If you travel at least 99 miles, LOUIS will reimburse for rental car. If you stay overnight, LOUIS will reimburse for hotel and some meals. Note: Reimbursement is nontaxable; stipends are taxable.

Nicholls:
Should all three rotating directors be on directors’ listserv? Attend LALINC?

BoR extra funds:
Should be used to push back membership fee deadline from September 1 to October 1.

Announcements
Next Board meeting is 10:00 a.m., February 14, 2014 at the LSU System Office in Baton Rouge. Sara will provide water and snacks.

Next LALINC meeting is March 21, 2014 in LSU of Alexandria Live Oak Room.

Adjournment
Minutes by Bonnie Hines
LOUIS Update
LALINC Executive Board Meeting
November 22, 2013
LSU-A

1. Membership Fee
   a. Dillard — check received

2. Membership Fee spreadsheet
   a. As we apply new institutions, we see a potential for tweaking — do we?
      b. Specifically — NTCC vs RPCC vs Centenary

3. Central LA Technical Community College
   a. LALINC member?
   b. Pricing for SD and DBs

4. Marketing/Branding: https://sites01.lsu.edu/wp/louis/promo_materials/
   a. Gale has offered to help us — what else do we want?
   b. Student bookmark
   c. Window Cling
   d. Graphics
   e. Radio Spot
   f. Logos
   g. Brochure — using a flip page app; onetime fee; worth it.
      i. http://online.flipbuilder.com/qenn/mmhyu/
      ii. EBSCO printing 1500 copies!!

5. Symphony
   a. Pricing for OLOHC and Xavier
   b. ILS license for 5 more years?
      i. Not in minutes from Spring 2013 meeting. Can we add it?
      ii. Start an earnest RFI in year 2 or 3?
   c. Beta testing Mobile Circ
      i. Beta test period is over
      ii. 9 of 11 suggested purchasing — cost isn’t much of an issue
      iii. Gen release is Q2, so we will wait for that and reevaluate
   d. Added 1 year subscription for SD recorded self-paced Mentor courses
      i. 1k for 5 ids
      ii. 25 courses completed since 10/8!
      1. OLOL: 3
      2. NTCC: 12
      3. LaTech: 5
      4. SUNO: 2
      5. LOUIS staff: 2

6. EDS
   a. EBSCO still plans to host API plugin (LTI tool) on their server that integrates with Moodle/Blackboard
      i. Enables permalinks, reading lists, uploading PDFs
      ii. Working out business plan for the service
      iii. May require a small hosting fee per site
b. Enhanced implementation is complete
   c. Working with EBSCO and SD to allow patron functionality within EDS, ETS April – Aug.

7. ILLiad
   a. LwL webinar
      i. 39 participants; at least 16 sites
      ii. $1100 flat to add a site to LOUIS license IF have not ever used ILLiad
   b. Investigating use for more resource sharing (Mike Matthews suggestion)

8. LOUISDL

9. Electronic Resources
   a. EBSCO ebooks -- our next frontier?
   b. GVRL -- additions?
   c. TF to define priorities for purchase/subscription?

10. LOUIS Budget
    a. Savings amount
    b. How to spend extra?
       i. Reduce membership fees
          1. Con: Is it a good idea to go down on fees? Should we just not go up for a year or 2, if possible? Use the extra for the benefit of consortium.
       ii. Purchase vs subscription
          1. Ebooks?
          2. Software to support what's below?

11. Misc:
    a. Resource Sharing – draft Task Force
    b. Video capturing -- Camtasia
    c. Nihoils – Rob retired; Interims are Clifton Theriot, Anke Tonn and Van Viator – add all 3 to directors list?
A. Institutional Information
Name of College/University: CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE
Name of Academic Library: CLITCC LEARNING RESOURCE CENTER
Address: 4311 SOUTH MACARTHUR DRIVE
ALEXANDRIA, LA. 71302

Contact Person: SHERRI JOEBEL
Title: CHIEF LIBRARIAN
Phone: 318-487-5443
Fax: 318-487-5688
E-mail: sherri.joebel@cltc.edu

B. Statement of Compliance with LALINC Bylaws. (To be completed by Institutional contact.)
On behalf of my home institution, I request membership in the Louisiana Academic Library Information Network Consortium. My institution is in compliance with the LALINC Bylaws for Membership:

Members shall be Louisiana Academic Libraries, whose college/university is located in Louisiana and:

a.) Reports to the Louisiana Board of Regents OR is a member of the Louisiana Association of Independent Colleges and Universities.

And

b.) Is accredited by the Southern Association of Colleges and Schools (SACS), or is applying for SACS accreditation, or

c.) Is accredited by Council on Occupational Education (COE) or is applying for COE accreditation.

Name (Printed): SHERRI JOEBEL
Title: CHIEF LIBRARIAN
Signature: [Signature]
Date Submitted: 11-19-2013

C. Approval. (To be completed by LALINC Executive Committee)

Date application filed:
Date of approval:

Accepted by Membership
November 5, 1999

Rev: --